



## DISTRICT OF COLDSTREAM 2022 GENERAL LOCAL ELECTIONS

### CANDIDATE NOMINATION PACKAGE FOR ALL POTENTIAL MAYORAL AND COUNCILLOR CANDIDATES

Thank you for your interest in running for elected office in the 2022 Local Government Elections. This nomination package includes the mandatory forms to be completed and returned, information from Elections BC regarding campaign advertising and financing rules, and some general information about running for local office.

Please refer to the **Notice of Nomination** for important information about deadlines and campaign expense limits.

#### **NOMINATION PERIOD**

The nomination period runs from **9:00 am on Tuesday, August 30 until precisely 4:00 pm on Friday, September 9**. Completed packages can only be submitted and accepted during this time period.

Candidates are encouraged to submit their nomination papers as soon as possible after August 30, 2022.

**When you are ready to submit your nomination documents, please contact our Chief Election Officer or Deputy Chief Election Officer** at 250-545-5304 or [clerk@coldstream.ca](mailto:clerk@coldstream.ca) to schedule an appointment. We will review your nomination documents with you to ensure that they are complete.

#### **NOMINATORS**

You require **two (2) nominators** for form C2. Nominators must be electors of the municipality. It is recommended that you obtain at least one additional nominator in case a nomination is challenged.

#### **DECLARATION OF CANDIDATES**

Immediately after 4:00 pm on Friday, September 9, 2022, all candidates who have been successfully nominated will be declared as candidates for elected office. This list will be posted as soon as possible thereafter to the District's website.

*Note: Candidates have until midnight on September 16, 2022 to withdraw their candidacy.*

## **ACCESS TO NOMINATION DOCUMENTS**

Public access to nomination documents will be provided through the internet on the District's website from the time of posting until 30 days after the declaration of the election results.

## **CAMPAIGN ADVERTISING AND FINANCING**

The rules and requirements for campaign advertising, financing and reporting are described on the **Local Elections page of the Elections BC website**. **ALL** questions related to campaign advertising or financing must be addressed to Elections BC:

Toll Free phone: 1-800-661-8683

E-mail: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)

Website: <https://elections.bc.ca/local-elections/local-candidates/candidate-information/>

## **DOCUMENTS ENCLOSED WITH THIS PACKAGE**

### **1. Candidate Nomination Package**

- Nomination Forms C1 through C3
- Financial Agent – Form C4 (A Candidate must have a financial agent. If a financial agent is not appointed, the candidate is deemed to be the financial agent.)
- Official Agent – Form C5
- Candidate Scrutineer – Form C6
- Statement of Financial Disclosure: *Financial Disclosure Act*
- Candidate Information Release Authorization (Form 8-6)

### **2. Additional Information Provided:**

- Excerpts from the *Local Government Act*
- Excerpts from the *Local Elections Campaign Financing Act – Advertising*
- Council Remuneration Bylaw No. 1727, 2018
- 2022 Schedule of Meetings
- 2023 “DRAFT” Schedule of Meetings
- District of Coldstream – Regulations for Political Signage
  - Election Sign Bylaw Restriction Acknowledgement (Form 8-5)
  - Maps of Voting Locations

**RESOURCES AVAILABLE ONLINE**

Hard copies of the following resources are not included in this package but can be accessed online as follows:

- [Ministry of Municipal Affairs and Housing 2022 Local General Elections](https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections)  
<https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>
  - ✓ Candidates Guide
  - ✓ General Local Elections 101
  - ✓ Thinking of Running for local office?
  - ✓ Voters Guide to Local Elections BC
  - ✓ What Every Candidate Needs to know
  
- [Elections BC 2022 General Local Elections](https://elections.bc.ca/local-elections/2022-general-local-elections/)  
<https://elections.bc.ca/local-elections/2022-general-local-elections/>
  - ✓ Campaign Financing Rules
  - ✓ Advertising Rules
  - ✓ Election Expense Limits
  
- [District of Coldstream 2022 Local General Elections](http://coldstream.ca/content/2022-general-local-elections)  
<http://coldstream.ca/content/2022-general-local-elections>

If you require assistance or would like more information about nomination or elections processes, please do not hesitate to contact the Election Team:

Chief Election Officer, Keri-Ann Austin  
Deputy Chief Election Officer, Kim Tvergyak

Election Headquarters  
9901 Kalamalka Road  
604-545-5304  
[clerk@coldstream.ca](mailto:clerk@coldstream.ca)

## CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form C1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form C1 (Section B), the relevant form is completed and attached.

*The Candidate Cover Sheet and Checklist Form C1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package.*

Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

### COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:  
C2 – Nomination Documents (only page 3);  
C3 – Other Information Provided by Candidate; and,  
C4 – Appointment of Candidate Financial Agent.

**After election results have been declared, please send any changes to documents previously provided to Elections BC to:**

**Elections BC**  
PO Box 9275 Stn Prov Govt  
Victoria BC V8W 9J6  
Toll-free fax: 1-866-466-0665  
Email: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)

## C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

### SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		

### SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- C2 – Nomination Documents
- C3 – Other Information Provided by Candidate
- C4 – Appointment of Candidate Financial Agent (if Candidate is not acting as own Financial Agent)
- C5 – Appointment of Candidate Official Agent (if applicable)
- C6 – Appointment of Candidate Scrutineer (if applicable)
- Statement of Disclosure: *Financial Disclosure Act* (required under the *Financial Disclosure Act*)

**Disclaimer:** All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws ([www.bclaws.ca](http://www.bclaws.ca)) for applicable election-related provisions and requirements

## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)		ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)	
<b>We, the following electors of the above-named jurisdiction, hereby nominate:</b>			
NOMINEE'S LAST NAME		FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT			
RESIDENTIAL ADDRESS (STREET ADDRESS)		CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)		CITY/TOWN	POSTAL CODE
<b>As a Candidate for the office of:</b>			
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

**A Nominator MUST be Qualified Under the *Local Government Act* or *Vancouver Charter* to Nominate a Nominee for Office**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

*Please see over for additional space when more than two nominators (e.g., 10) are required. For local governments that require 25 nominators attach an additional sheet(s) as necessary.*

<b>I consent to the above nomination for office:</b>	
NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)

**CANDIDATE NOMINATION PACKAGE**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

**DECLARED BEFORE ME:** CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

I am acting as my own Financial Agent

\_\_\_\_\_  
NOMINEE'S SIGNATURE

I have appointed as my Financial Agent

\_\_\_\_\_  
FINANCIAL AGENT'S NAME (IF APPLICABLE)



### C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

**Office for which individual is a nominee:**

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

**Additional Addresses for Service Information**

**OPTIONAL**

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

NAME OF ELECTOR ORGANIZATION ENDORSING THE CANDIDATE (IF APPLICABLE)

<input type="checkbox"/> I am acting as my own Financial Agent	<input type="checkbox"/> I am not acting as my own Financial Agent
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**Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS**

## C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
<b>I hereby appoint as my Financial Agent for the:</b>		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

<b>I hereby consent to act as the Financial Agent for the above-named Candidate for the:</b>		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
<b>Additional Addresses for Service Information</b>		<b>OPTIONAL</b>
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

## C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)

**I hereby appoint as my Official Agent for the:**

GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE

I hereby delegate to the above-named official agent the authority to appoint scrutineers.

CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)
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## C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my <b>Scrutineer</b> for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

## CANDIDATE NOMINATION PACKAGE

Use the Candidate Cover Sheet and Checklist Form C1 to ensure that the Candidate Nomination Package is complete and meets the legislative requirements of the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

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Completing only the Candidate Cover Sheet and Checklist Form C1 **does not** constitute completion of the Candidate Nomination Package, nor does it satisfy the legislative requirements set out in the *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

### COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Record the office for which the Candidate is seeking election.
3. Use section B of the Candidate Cover Sheet and Checklist Form C1 to identify which forms have been completed and are included in the Candidate Nomination Package.
4. Return the completed package to the Chief Election Officer.

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- C3 – Other Information Provided by Candidate; and,
- C4 – Appointment of Candidate Financial Agent.

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**Elections BC**  
PO Box 9275 Stn Prov Govt  
Victoria BC V8W 9J6  
Toll-free fax: 1-866-466-0665  
Email: [electoral.finance@elections.bc.ca](mailto:electoral.finance@elections.bc.ca)

## C1 – Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

### SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		

### SECTION B

This nomination package includes the following completed forms, appointments, consents and declarations:

- C2 – Nomination Documents
- C3 – Other Information Provided by Candidate
- C4 – Appointment of Candidate Financial Agent (if Candidate is not acting as own Financial Agent)
- C5 – Appointment of Candidate Official Agent (if applicable)
- C6 – Appointment of Candidate Scrutineer (if applicable)
- Statement of Disclosure: *Financial Disclosure Act* (required under the *Financial Disclosure Act*)

**Disclaimer:** All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws ([www.bclaws.ca](http://www.bclaws.ca)) for applicable election-related provisions and requirements

## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)		ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)	
<b>We, the following electors of the above-named jurisdiction, hereby nominate:</b>			
NOMINEE'S LAST NAME		FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT			
RESIDENTIAL ADDRESS (STREET ADDRESS)		CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)		CITY/TOWN	POSTAL CODE
<b>As a Candidate for the office of:</b>			
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)		JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
4. Is not disqualified under the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office or be otherwise disqualified by law.

**A Nominator MUST be Qualified Under the *Local Government Act* or *Vancouver Charter* to Nominate a Nominee for Office**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A RESIDENT ELECTOR</b>
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) <b>IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR</b>
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

*Please see over for additional space when more than two nominators (e.g., 10) are required. For local governments that require 25 nominators attach an additional sheet(s) as necessary.*

<b>I consent to the above nomination for office:</b>	
NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)

**CANDIDATE NOMINATION PACKAGE**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE



## C2 – Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 81 of the *Local Government Act* to be nominated, elected and to hold the office of

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 67 of the *Local Government Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *Local Government Act* or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and I intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

**DECLARED BEFORE ME:** CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

I am acting as my own Financial Agent

\_\_\_\_\_  
NOMINEE'S SIGNATURE

I have appointed as my Financial Agent

\_\_\_\_\_  
FINANCIAL AGENT'S NAME (IF APPLICABLE)

### C3 – Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

**Office for which individual is a nominee:**

POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

**Additional Addresses for Service Information**

**OPTIONAL**

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

NAME OF ELECTOR ORGANIZATION ENDORSING THE CANDIDATE (IF APPLICABLE)

<input type="checkbox"/> I am acting as my own Financial Agent	<input type="checkbox"/> I am not acting as my own Financial Agent
--	--

**Please ensure that name and mailing address information is the same as that entered on FORM C2 – NOMINATION DOCUMENTS**

## C4 – Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
<b>I hereby appoint as my Financial Agent for the:</b>		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

<b>I hereby consent to act as the Financial Agent for the above-named Candidate for the:</b>		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
<b>Additional Addresses for Service Information</b>		<b>OPTIONAL</b>
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

## C5 – Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY, REGIONAL DISTRICT ELECTORAL AREA)
<b>I hereby appoint as my Official Agent for the:</b>		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
<input type="checkbox"/> I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

## C6 – Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION (E.G., MAYOR, COUNCILLOR, ELECTORAL AREA DIRECTOR)	JURISDICTION (NAME OF MUNICIPALITY OR REGIONAL DISTRICT)	ELECTION AREA (NAME OF MUNICIPALITY OR REGIONAL DISTRICT ELECTORAL AREA)
I hereby appoint as my <b>Scrutineer</b> for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	



## Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

<i>creditor's name(s)</i>	<i>creditor's address(es)</i>

## Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

<i>your capacity</i>	<i>name(s) of business(es)/organization(s)</i>

## Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

<i>legal description(s)</i>	<i>address(es)</i>

## Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no  yes

**If yes, please list the following information below & continue on a separate sheet as necessary:**

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

\_\_\_\_\_

*signature of person making disclosure*

\_\_\_\_\_

*date*

### Where to send this completed disclosure form:

#### Local government officials:

**... to your local chief election officer**

- with your nomination papers, and

**... to the officer responsible for corporate administration**

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### School board trustees/ Francophone Education Authority directors:

**... to the secretary treasurer or chief executive officer of the authority**

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

#### Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

#### Designated Employees:

**... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)**

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position



**DISTRICT OF COLDSTREAM  
2022 GENERAL LOCAL ELECTIONS  
CANDIDATE INFORMATION RELEASE AUTHORIZATION**

Form  
No. 8-6

Your nomination documents are available to the public to view as soon as they are submitted. Consent provided with this form simply allows the local government to provide **additional information**, as appearing below, to the public and/or media.

The information you choose to share will be posted on websites operated by CivicInfo BC (www.civicinfo.bc.ca). This is the primary source through which the media, the public, provincial ministries, researchers, and others are able to obtain province-wide local election information.

I, \_\_\_\_\_, (please print name of person nominated) having submitted nomination documents for election to the office of \_\_\_\_\_, give my consent to share the following information. This information may be shared by email, posting on a website, phone, fax, or by any other means of electronic communication.

**Address:**

---

**Phone:**

**Alternate Phone:**

---

**Email:**

---

**Website:**

---

**Twitter:**

**Facebook:**

---

---

(Signature of Candidate)

**Gender (Check one):**

Female

Male

Non-binary

Other/undisclosed

**Previous Elected Experience (Check one):**

Incumbent - Served on Council or Board in the same role since the last general election

Served on Council or Board in a different role since the last general election

Served on Council or Board before but not during this past term

No Council or Board experience, but has been elected to office elsewhere (school, local, provincial, or federal).

None.

## **Excerpts from the *Local Government Act*:**

### **Division 4 – Electors and Registration of Electors**

#### **Who may vote at an election**

- 64** (1) In order to vote at an election for a municipality or electoral area, a person
- (a) must meet the requirements of section 65 (1) (a) to (e) [resident electors] or 66 (1) (a) to (g) [non-resident property electors] at the time of voting,
  - (b) must not be disqualified by this Act or any other enactment from voting in the election or be otherwise disqualified by law, and
  - (c) must be registered as an elector of the municipality or electoral area.
- (2) The following persons are disqualified from voting at an election:
- (a) a person who has not completed the sentence for an indictable offence, unless the person is released on probation or parole and is not in custody;
  - (b) a person who is involuntarily confined to a psychiatric or other institution as a result of being acquitted of or found not criminally responsible for an offence under the Criminal Code on account of mental disorder;
  - (c) a person who has contravened section 161 (3) [accepting inducements to vote] in relation to the election.
- (3) For clarification, no corporation is entitled to be registered as an elector or have a representative registered as an elector and no corporation is entitled to vote.
- (4) A person must not vote at an election unless entitled to do so.

#### **Resident electors**

- 65** (1) In order to be registered as a resident elector of a municipality or electoral area, a person must meet all the following requirements on the day of registration:
- (a) the person must be
    - (i) an individual who is 18 years of age or older on the day of registration, or

- (ii) if an election is in progress for the municipality or electoral area, an individual who will be 18 years of age or older on general voting day for the election;
  - (b) the person must be a Canadian citizen;
  - (c) the person must have been a resident of British Columbia, as determined in accordance with section 67 [rules for determining residence], for at least 6 months immediately before the day of registration;
  - (d) the person must have been a resident of the municipality or electoral area, as determined in accordance with section 67, for at least 30 days immediately before the day of registration;
  - (e) the person must not be disqualified under this or any other enactment from voting in an election or be otherwise disqualified by law.
- (2) If the boundaries of a municipality or electoral area are extended or a new municipality is incorporated, a person is deemed to have satisfied the requirement of subsection (1) (d) if, for at least 30 days before the person applies for registration as an elector, the person has been a resident, as determined in accordance with section 67, of the area that is included in the municipality or electoral area or that becomes the new municipality.

### **Non-resident property electors**

- 66** (1) In order to be registered as a non-resident property elector of a municipality or electoral area, a person must meet all the following requirements on the day of registration:
- (a) the person must not be entitled to register as a resident elector of the municipality or electoral area;
  - (b) the person must be
    - (i) an individual who is 18 years of age or older on the day of registration, or
    - (ii) if an election is in progress for the municipality or electoral area, an individual who will be 18 years of age or older on general voting day for the election;
  - (c) the person must be a Canadian citizen;

- (d) the person must have been a resident of British Columbia, as determined in accordance with section 67, for at least 6 months immediately before the day of registration;
  - (e) the person must have been a registered owner of real property in the municipality or electoral area for at least 30 days immediately before the day of registration;
  - (f) the only persons who are registered owners of the real property, either as joint tenants or tenants in common, are individuals who are not holding the property in trust for a corporation or another trust;
  - (g) the person must not be disqualified under this Act or any other enactment from voting in an election or be otherwise disqualified by law.
- (2) A person may register as a non-resident property elector only in relation to one parcel of real property in a municipality or electoral area.
- (3) If the boundaries of a municipality or electoral area are extended or if a new municipality is incorporated, a person is deemed to have satisfied the requirement of subsection (1) (e) if, for at least 30 days before the person applies for registration as a non-resident property elector, the person has been a registered owner of property within the area that is included in the municipality or electoral area or that becomes the new municipality.
- (4) For the purposes of this section, the registered owner of real property means whichever of the following is applicable:
- (a) the owner of a registered estate in fee simple of the property, unless another person holds an interest in the property referred to in paragraph (b), (c) or (d);
  - (b) the holder of the last registered agreement for sale, unless another person holds an interest in the property referred to in paragraph (c) or (d);
  - (c) the tenant for life under a registered life interest in the property, unless another person holds an interest in the property referred to in paragraph (d);
  - (d) the holder of a registered lease of the property for a term of at least 99 years.

- (5) If there is more than one individual who is the registered owner of real property, either as joint tenants or tenants in common, only one of those individuals may register as a non-resident property elector under this section in relation to the real property.
- (6) If the land title registration of the real property in relation to which a person is registering under this section indicates that there is more than one individual who is the registered owner of the real property, the person registering must do so with the written consent of the number of those individuals who, together with the person registering, are a majority of those individuals.
- (7) A registered owner who has consented to the registration of another registered owner of the property may withdraw the consent by delivering a written withdrawal to the municipality or regional district.
- (8) Once a withdrawal of consent has been delivered in accordance with subsection (7), the person registered as the non-resident property elector in relation to the property ceases to be entitled to be registered and vote as such if the number of individuals referred to in subsection (6) falls below a majority of the registered owners, with this effective
  - (a) for the next election, in the case of a withdrawal delivered at least 52 days before general voting day for the election, and
  - (b) following the next election, in the case of a withdrawal delivered less than 52 days before general voting day for the election.

### **Rules for determining residence**

- 67** (1) The following rules apply to determine the area in which a person is a resident:
- (a) a person is a resident of the area where the person lives and to which, whenever absent, the person intends to return;
  - (b) a person may be the resident of only one area at a time for the purposes of this Part;
  - (c) person does not change the area in which the person is a resident until the person has a new area in which the person is a resident;
  - (d) a person does not cease being a resident of an area by leaving the area for temporary purposes only.
- (2) As an exception to subsection (1), if a person establishes for the purposes of attending an educational institution a new area in which the person is a

resident that is away from the usual area in which the person is a resident, the person may choose for the purposes of this Part either the usual area or the new area as the area in which the person is a resident.

## **Division 5 — Qualifications for Office**

### **Who may hold office on a local government**

- 81 (1)** A person is qualified to be nominated for office, and to be elected to and hold office, on a local government if at the relevant time the person meets all the following requirements:
- (a) the person must be an individual who is, or who will be on general voting day for the election, 18 years of age or older;
  - (b) the person must be a Canadian citizen;
  - (c) the person must have been a resident of British Columbia, as determined in accordance with section 67, for at least 6 months immediately before the relevant time;
  - (d) the person must not be disqualified under this Act or any other enactment from voting in an election in British Columbia or from being nominated for, being elected to or holding the office, or be otherwise disqualified by law.
- (2) Without limiting subsection (1) (d), the following persons are disqualified from being nominated for, being elected to or holding office on a local government:
- (a) a person who is a judge of the Court of Appeal, Supreme Court or Provincial Court;
  - (b) a person who is disqualified under section 82 as an employee of a local government, except as authorized under that section;
  - (c) a person who is disqualified under any of the following provisions of this Act, including as the provisions apply under section 6 [application to trustees] of the Islands Trust Act:
    - (i) section 202 (4) [*failure to make oath or affirmation of office*];
    - (ii) section 204 (1) [*unexcused absence from board meetings*];

- (d) a person who is disqualified under any of the following provisions of the Community Charter:
  - (i) Division 6 [*Conflict of Interest*] of Part 4 [*Public Participation and Council Accountability*], including as it applies under section 205 (1) [application to regional district directors] of this Act and under section 6 (7) [application to trustees] of the Islands Trust Act;
  - (ii) section 120 (1.1) [failure to make oath of office];
  - (iii) section 125 (5) [unexcused absence from council meetings];
  - (iv) section 191 (3) [*unauthorized expenditures*];
- (e) a person who is disqualified under any of the provisions referred to in paragraph (c) or (d) as the provision applies under another enactment;
- (f) a person who is disqualified from holding office on the council of the City of Vancouver under any of the provisions of the Vancouver Charter referred to in section 38 (2) (c) or (d) [disqualifications from holding office] of that Act;
- (g) a person who is disqualified from holding office under
  - (i) Division 18 [Election Offences] of this Part as it applies to elections or voting under this Act or any other Act, or
  - (ii) Division (17) of Part I of the Vancouver Charter as it applies to elections or voting under that Act or any other Act;
- (h) a person who is disqualified under the Local Elections Campaign Financing Act from holding office on a local authority;
- (i) a person who is disqualified under any other enactment.

### **Disqualification of local government employees**

- 82 (1)** For the purposes of this section, "**employee**" means
- (a) an employee or salaried officer of a municipality or regional district, or
  - (b) a person who is within a class of persons deemed by regulation under section 168 [election regulations] to be employees of a specified municipality or regional district, but does not include a

person who is within a class of persons excepted by regulation under section 168.

- (2) Unless the requirements of this section are met, an employee of a municipality is disqualified from being nominated for, being elected to or holding office
  - (a) as a member of the council of the municipality, or
  - (b) as a member of the board of the regional district in which the municipality is located.
- (3) Unless the requirements of this section are met, an employee of a regional district is disqualified from being nominated for, being elected to or holding office
  - (a) as a member of the board of the regional district, or
  - (b) as a member of the council of a municipality, including the City of Vancouver, that is within the regional district.
- (4) Before being nominated for an office to which subsection (2) or (3) applies, the employee must give notice in writing to his or her employer of the employee's intention to consent to nomination.
- (5) Once notice is given under subsection (4), the employee is entitled to and must take a leave of absence from the employee's position with the employer for a period that, at a minimum,
  - (a) begins on the first day of the nomination period or the date on which the notice is given, whichever is later, and
  - (b) ends, as applicable,
    - (i) if the person is not nominated before the end of the nomination period, on the day after the end of that period,
    - (ii) if the person withdraws as a candidate in the election, on the day after the withdrawal,
    - (iii) if the person is declared elected, on the day the person resigns in accordance with subsection (8) or on the last day for taking office before the person is disqualified for a failure to take the oath of office within the time specified by an enactment that applies to the person,
    - (iv) if the person is not declared elected and an application for judicial recount is not made, on the last day on



which an application for a judicial recount may be made, or

- (v) if the person is not declared elected and an application for judicial recount is made, on the date when the results of the election are determined by or following the judicial recount.
- (6) If agreed by the employer, as a matter of employment contract or otherwise, the leave of absence under this section may be for a period longer than the minimum required by subsection (5).
- (7) Sections 54 [duties of employer in relation to leave] and 56 [employment deemed continuous while on leave] of the Employment Standards Act apply to a leave of absence under this section.
- (8) Before making the oath of office, an employee on a leave of absence under this section who has been elected must resign from the person's position with the employer.
- (9) At the option of the employee, a resignation under subsection (8) may be conditional on the person's election not being declared invalid on an application under section 153 [application to court respecting validity of election].

### **Only one elected office at a time in the same local government**

- 83** (1) At any one time a person may not hold more than one elected office in the same local government.
- (2) At any one time a person may not be nominated for more than one elected office in the same local government.
- (3) A current member of a local government may not be nominated for an election under section 54 [by-elections] for another office in the same local government unless the person resigns from office within 14 days after the day on which the chief election officer is appointed.

## Division 6 — Nomination of Candidates

### Nomination deposits

- 88** (1) The local government may, by bylaw, require that a nomination for mayor, councillor or electoral area director be accompanied by a nomination deposit.
- (2) The amount of a required nomination deposit may be different for the different offices referred to in subsection (1), but must not be greater than \$100.
- (3) A nomination deposit must be held by the chief election officer to be dealt with as follows:
- (a) if the person nominated is not declared to be a candidate under section 97 [declaration of candidates], the deposit is to be returned to the person or to the financial agent for the person;
  - (b) in the case of a person declared to be a candidate, if the candidate disclosure statement required under the Local Elections Campaign Financing Act for the person is filed in accordance with section 47 (1) [time limit for filing on time] of that Act, the deposit is to be returned to the person or the financial agent for the person;
  - (c) in the case of a person declared to be a candidate, the deposit is to be returned to the person or the financial agent for the person if the required candidate disclosure statement is not filed as referred to in paragraph (b), but
    - (i) an application for relief in relation to the disclosure statement is made under Division 2 [Court Orders for Relief in Relation to Disclosure Requirements] of Part 6 of the Local Elections Campaign Financing Act,
    - (ii) the court provides relief in relation to forfeiture of the deposit, and
    - (iii) if applicable, there is compliance with the court order;
  - (d) in other cases, the deposit is forfeited and is to be paid to the local government.

## **Division 9 — Candidates and Representatives**

### **Withdrawal, death or incapacity of candidate**

- 101(1)** At any time up until 4 p.m. on the 29th day before general voting day, a person who has been nominated may withdraw from being a candidate in the election by delivering a signed withdrawal to the chief election officer, which must be accepted if the chief election officer is satisfied as to its authenticity.
- (2) After the time referred to in subsection (1), a candidate may withdraw only by delivering to the chief election officer a signed request to withdraw and receiving the approval of the minister.
- (3) For the purposes of subsection (2), the chief election officer must notify the minister of a request to withdraw as soon as practicable after receiving it.
- (4) The chief election officer must notify the minister if, between the declaration of an election by voting under section 98 (2) and general voting day for the election,
- (a) a candidate dies, or
  - (b) in the opinion of the chief election officer, a candidate is incapacitated to an extent that will prevent the candidate from holding office.
- (5) On approving a withdrawal under subsection (2) or being notified under subsection (4), the minister may order
- (a) that the election is to proceed, subject to any conditions specified by the minister, or
  - (b) that the original election is to be cancelled and that a new election is to be held in accordance with the directions of the minister.

### **Appointment of candidate representatives**

- 102(1)** A candidate may appoint
- (a) one individual to act as official agent of the candidate, to represent the candidate from the time of appointment until the final determination of the election or the validity of the election, as applicable, and
  - (b) scrutineers, to represent the candidate by observing the conduct of voting and counting proceedings for the election.

- (2) An appointment as a candidate representative must
  - (a) be made in writing and signed by the person making the appointment,
  - (b) include the name and address of the person appointed, and
  - (c) be delivered to the chief election officer or a person designated by the chief election officer for this purpose as soon as practicable after the appointment is made.
- (3) An appointment as a candidate representative may be rescinded only in the same manner as the appointment was made.
- (4) An appointment of an official agent may include a delegation of the authority to appoint scrutineers.
- (5) If notice is to be served or otherwise given under this Part to a candidate, it is sufficient if the notice is given to the official agent of the candidate.

#### **Presence of candidate representatives at election proceedings**

- 103(1)** A candidate representative present at a place where election proceedings are being conducted must
- (a) carry a copy of the person's appointment under section 102,
  - (b) before beginning duties at the place, show the copy of the appointment to the presiding election official or an election official specified by the presiding election official, and
  - (c) show the copy of the appointment to an election official when requested to do so by the official.
- (2) The presiding election official may designate one or more locations at a place where election proceedings are being conducted as locations from which candidate representatives may observe the proceedings and, if this is done, the candidate representatives must remain in those locations.
  - (3) The absence of a candidate representative from a place where election proceedings are being conducted does not invalidate anything done in relation to an election.

## Division 18 — Election Offences

### Vote buying

- 161(1)** In this section, "inducement" includes money, gift, valuable consideration, refreshment, entertainment, office, placement, employment and any other benefit of any kind.
- (2) A person must not pay, give, lend or procure inducement for any of the following purposes:
- (a) to induce a person to vote or refrain from voting;
  - (b) to induce a person to vote or refrain from voting for or against a particular candidate;
  - (c) to reward a person for having voted or refrained from voting as described in paragraph (a) or (b);
  - (d) to procure or induce a person to attempt to procure the election of a particular candidate, the defeat of a particular candidate or a particular result in an election;
  - (e) to procure or induce a person to attempt to procure the vote of an elector or the failure of an elector to vote.
- (3) A person must not accept inducement
- (a) to vote or refrain from voting,
  - (b) to vote or refrain from voting for or against a particular candidate, or
  - (c) as a reward for having voted or refrained from voting as described in paragraph (a) or (b).
- (4) A person must not advance, pay or otherwise provide inducement, or cause inducement to be provided, knowing or with the intent that it is to be used for any of the acts prohibited by this section.
- (5) A person must not offer, agree or promise to do anything otherwise prohibited by this section.
- (6) A person prohibited from doing something by this section must not do the prohibited act directly, indirectly or by another person on behalf of the first person.

## **Intimidation**

- 162(1)** In this section, "intimidate" means to do or threaten to do any of the following:
- (a) use force, violence or restraint against a person;
  - (b) inflict injury, harm, damage or loss on a person or property;
  - (c) otherwise intimidate a person.
- (2) A person must not intimidate another person for any of the following purposes:
- (a) to persuade or compel a person to vote or refrain from voting;
  - (b) to persuade or compel a person to vote or refrain from voting for or against a particular candidate;
  - (c) to punish a person for having voted or refrained from voting as described in paragraph (a) or (b).
- (3) A person must not, by abduction, duress or fraudulent means, do any of the following:
- (a) impede, prevent or otherwise interfere with a person's right to vote;
  - (b) compel, persuade or otherwise cause a person to vote or refrain from voting;
  - (c) compel, persuade or otherwise cause a person to vote or refrain from voting for a particular candidate.
- (4) A person prohibited from doing something by this section must not do the prohibited act directly, indirectly or by another person on behalf of the first person.

## **Other election offences**

- 163(1)** In relation to nominations, a person must not do any of the following:
- (a) contravene section 87 (4) [unqualified candidate consenting to nomination];
  - (b) before or after an election, purport to withdraw a candidate from an election without authority to do so or publish or cause to be published a false statement that a candidate has withdrawn;
  - (c) before or after an election, purport to withdraw the endorsement of a candidate by an elector organization except as provided in section 95 (b) [withdrawal of endorsement on ballot].

- (2) In relation to voting, a person must not do any of the following:
  - (a) vote at an election when not entitled to do so;
  - (b) contravene section 124 (1) [each elector may vote only once] regarding voting more than once in an election;
  - (c) obtain a ballot in the name of another person, whether the name is of a living or dead person or of a fictitious person;
  - (d) contravene section 123 (2) [requirement to preserve secrecy of the ballot] regarding the secrecy of the ballot.
- (3) In relation to ballots and ballot boxes, a person must not do any of the following:
  - (a) without authority supply a ballot to another person;
  - (b) without authority print or reproduce a ballot or a paper that is capable of being used as a ballot;
  - (c) without authority take a ballot out of a place where voting proceedings are being conducted;
  - (d) put in a ballot box, or cause to be put in a ballot box, a paper other than a ballot that the person is authorized to deposit there;
  - (e) interfere with voting under section 112 [use of voting machines] contrary to the applicable bylaw and regulations;
  - (f) without authority destroy, take, open or otherwise interfere with a ballot box or ballots.
- (4) In relation to voting proceedings, a person must not do any of the following at or within 100 metres of a building, structure or other place where voting proceedings are being conducted at the time:
  - (a) canvass or solicit votes or otherwise attempt to influence how an elector votes;
  - (b) display, distribute, post or openly leave a representation of a ballot marked for a particular result in the voting;
  - (c) post, display or distribute
    - (i) election advertising, or
    - (ii) any material that identifies a candidate or elector organization, unless this is done with the authorization of the chief election officer;
  - (d) carry, wear or supply a flag, badge or other thing indicating that the person using it is a supporter of a particular candidate, elector organization or result in the voting.

- (5) In relation to any matter or proceeding to which this Part applies, a person must not do any of the following:
- (a) provide false or misleading information when required or authorized under this Part to provide information;
  - (b) make a false or misleading statement or declaration when required under this Part to make a statement or declaration;
  - (c) inspect or access under this Part
    - (i) a list of registered electors,
    - (ii) nomination documents,
    - (iii) disclosure statements or supplementary reports, or
    - (iv) other election materials referred to in section 143 [delivery of election materials to chief election officer],or use the information from any of them, except for purposes authorized under this Act;
  - (d) be present at a place where voting or counting proceedings are being conducted, unless authorized under this Part to be present;
  - (e) interfere with, hinder or obstruct an election official or other person in the exercise or performance of his or her powers, duties or functions under this Part or the Local Elections Campaign Financing Act.
- (6) A person who is an election official must not contravene this Part with the intention of affecting the result or validity of an election.

### **Prosecution of organizations and their directors and agents**

- 164(1)** An act or thing done or omitted by an officer, director, employee or agent of an organization within the scope of the individual's authority to act on behalf of the organization is deemed to be an act or thing done or omitted by the organization.
- (2) If an organization commits an offence under this Part, an officer, director, employee or agent of the organization who authorizes, permits or acquiesces in the offence commits the same offence, whether or not the organization is convicted of the offence.
- (3) A prosecution for an offence under this Part may be brought against an unincorporated organization in the name of the organization and, for these purposes, an unincorporated organization is deemed to be a person.



### **Time limit for starting prosecution**

**165(1)** The time limit for laying an information to commence a prosecution respecting an offence under this Part is one year after the date on which the act or omission that is alleged to constitute the offence occurred.

### **Penalties**

- 166(1)** A person who contravenes section 161 [vote buying] or 162 [intimidation] is guilty of an offence and is liable to one or more of the following penalties:
- (a) a fine of not more than \$10 000;
  - (b) imprisonment for a term not longer than 2 years;
  - (c) disqualification from holding office in accordance with subsection (2) of this section for a period of not longer than 7 years.
- (2) Disqualification under subsection (1) (c) is disqualification from holding office as follows:
- (a) on a local government;
  - (b) on the council of the City of Vancouver or on the Park Board established under section 485 of the Vancouver Charter;
  - (c) as a trustee under the Islands Trust Act;
  - (d) as a trustee on a board of education, or as a regional trustee on a francophone education authority, under the School Act.
- (3) A person or unincorporated organization who contravenes section 163 [other election offences] is guilty of an offence and is liable to one or both of the following penalties:
- (a) a fine of not more than \$5 000;
  - (b) imprisonment for a term not longer than one year.
- (4) Any penalty under this Division is in addition to and not in place of any other penalty provided in this Part.
- (5) A person or unincorporated organization is not guilty of an offence under this Part if the person or organization exercised due diligence to prevent the commission of the offence.

## **Excerpts from the *Local Elections Campaign Financing Act***

### **Division 1 — Sponsorship of Election Advertising and Assent Voting Advertising**

#### **Advertising must include sponsorship information**

**44(1)** Subject to any applicable regulations, an individual or organization must not sponsor election advertising or assent voting advertising, or transmit such advertising to the public, unless the advertising

- (a) identifies,
    - (i) in the case of advertising sponsored by a candidate or elector organization as part of the candidate's or elector organization's campaign, the name of the financial agent, or
    - (ii) in any other case, the name of the sponsor,
  - (b) indicates that it was authorized by the identified financial agent or sponsor,
  - (c) gives a telephone number, email address or mailing address at which the financial agent or sponsor may be contacted regarding the advertising,
  - (d) if applicable, indicates that the sponsor is a registered third party sponsor or assent voting advertising sponsor under this Act, and
  - (e) meets any other requirements established by regulation.
- (2) If information is required to be provided under subsection (1),
- (a) any telephone number given must have a British Columbia area code,
  - (b) any mailing address given must be within British Columbia, and
  - (c) the sponsor must make available an individual to be responsible for answering questions from individuals who are directed to the telephone number, email address or mailing address.
- (3) The information required under subsection (1) must be provided
- (a) in English or in a manner that is understandable to readers of English, and
  - (b) if all or part of the election advertising is in a language other than English, in the other language or in a manner that is understandable to readers of that other language.
- (4) For certainty, in the case of advertising that is sponsored in combination by multiple sponsors, the requirements of this section apply in relation to each sponsor.
- (5) An individual or organization that contravenes this section commits an offence.
- (6) Subsection (5) does not apply to an individual or organization in relation to election advertising referred to in section 7 (3) [*canvassing voters and mailing material if on commercial basis*] unless the individual or organization is the sponsor of the advertising.

- (7) The BC chief electoral officer, or a person acting on the direction of the BC chief electoral officer, may require an individual or organization to discontinue any activity referred to in section 7 (3) that does not meet the requirements set out in subsections (1) to (3) of this section.

### **Restrictions on general voting day advertising**

- 45** (1) An individual or organization must not sponsor or agree to sponsor election advertising or non-election assent voting advertising that is or is to be transmitted to the public on general voting day, whether the transmission is within British Columbia or outside British Columbia.
- (2) An individual or organization must not transmit election advertising or non-election assent voting advertising to the public on general voting day.
- (3) Subject to section 163 (4) [*prohibition against certain activities within 100 metres of voting proceedings on general voting day*] of the [Local Government Act](#) and section 125 (4) of the [Vancouver Charter](#), subsections (1) and (2) of this section do not apply in respect of any of the following election advertising or non-election assent voting advertising:
- (a) communication on the internet, if the communication was transmitted to the public on the internet before general voting day and was not changed before the close of general voting;
  - (b) communication by means of signs, posters or banners;
  - (c) communication by the distribution of pamphlets;
  - (c.1) communication that is transmitted to the public on the internet for the sole purpose of encouraging voters to vote in the election;
  - (d) any other election advertising or non-election assent voting advertising prescribed by regulation.
- (4) An individual or organization that contravenes this section commits an offence.

**DISTRICT OF COLDSTREAM  
BYLAW NO. 1727, 2018**

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**A BYLAW TO PROVIDE FOR THE PAYMENT OF REMUNERATION AND EXPENSES TO ITS  
MAYOR AND COUNCILLORS, PURSUANT TO THE COMMUNITY CHARTER**

---

WHEREAS the *Community Charter* allows for remuneration and payment of expenses for the Mayor and Councillors;

NOW THEREFORE the Council of the District of Coldstream ENACTS AS FOLLOWS:

**TITLE**

- 1 This Bylaw may be cited as “DISTRICT OF COLDSTREAM COUNCIL REMUNERATION BYLAW NO. 1727, 2018”.

**INTERPRETATION**

- 2 (1) Unless otherwise provided in this Bylaw, words and phrases used herein have the same meanings as in the *Community Charter*, *Local Government Act* and the *Interpretation Act* as the context and circumstances may require.
- (2) A reference to an Act in this Bylaw refers to a statute of British Columbia, and a reference to any statute, regulation, bylaw or other enactment refers to that enactment as it may be amended or replaced from time to time.
- (3) Words in the singular include the plural, and words in the plural include the singular.
- (4) Headings are for convenience only and must not be construed as defining or limiting the scope or intent of the provisions.

**SEVERABILITY**

- 3 If any part of this Bylaw is held to be invalid by a court of competent jurisdiction, the invalid part is severed and the remainder of the Bylaw continues to be valid.

**REMUNERATION**

- 4 (1) Effective January 1, 2019, the Mayor shall be paid the annual sum of \$34,000 for discharge of the duties of office.
- (2) Effective January 1, 2019, each Councillor shall be paid the annual sum of \$15,000 for discharge of the duties of office.

- (3) Council remuneration increases shall be made annually effective January 1 and shall be based on the percentage of the BC Consumer Price Index (CPI) increased over the previous calendar year. In years where there is a negative CPI change, Council remuneration would remain the same.
- (4) There shall be paid to each member of Council, an amount of \$131.68 for prescribed meetings. Payment shall be based on one meeting pay per day, for attendance at the following meetings if they are not being paid to attend from any other source:
  - (a) Regional District of North Okanagan (RDNO) and all RDNO Committees;
  - (b) Okanagan Regional Library;
  - (c) Any others authorized by resolution of Council.
- (5) For each month a Councillor is appointed as Acting Mayor, a payment equivalent to one meeting pay shall form part of that Councillor’s remuneration.

**REPEAL**

5 “District of Coldstream Council Remuneration Bylaw No. 1640, 2013” is repealed.

READ A FIRST TIME this	9 <sup>th</sup>	day of	July	2018
READ A SECOND TIME this	9 <sup>th</sup>	day of	July	2018
READ A THIRD TIME this	9 <sup>th</sup>	day of	July	2018
ADOPTED this	23 <sup>rd</sup>	day of	July	2018

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor



# 2022 SCHEDULE OF MEETINGS

## REGULAR COUNCIL AND COMMITTEES

All meetings are held at 6:00 pm at the Coldstream Municipal Hall, 9901 Kalamalka Road, Coldstream, BC, unless otherwise indicated. Council Meetings in Lavington are held at the Lavington Fire Hall, 9739 School Road.

Meeting agendas are posted on the bulletin board at the Coldstream Municipal Hall. Agendas and adopted minutes are available at [www.coldstream.ca](http://www.coldstream.ca), on the home page in the left-hand pane under "CivicWeb". This section also includes a "Subscribe" link where members of the public can sign up to receive agendas and minutes via email.

JANUARY		FEBRUARY		MARCH	
10	Council	7	Committee of the Whole	7	Committee of the Whole
17	Finance Committee	14	Council	14	Council
24	Council	22	<del>Committee of the Whole</del>	21	<del>Committee of the Whole</del>
		28	Council	28	Council
APRIL		MAY		JUNE	
4	<del>Committee of the Whole</del>	2	Committee of the Whole	6	Committee of the Whole
11	Council	9	Council	13	Council
19	Committee of the Whole	16	<del>Committee of the Whole</del>	20	Committee of the Whole
25	Council	24	Council	27	Council
JULY		AUGUST		SEPTEMBER	
4	<del>Committee of the Whole</del>	2	<del>Committee of the Whole</del>	6	Committee of the Whole
11	Council	8	Council	12	Council – In Lavington
18	Committee of the Whole	15	Committee of the Whole	19	Committee of the Whole
25	Council	22	Council	26	Council
OCTOBER		NOVEMBER		DECEMBER	
3	Committee of the Whole	7	Inaugural Council	5	Committee of the Whole
11	Council	14	Council	12	Council
		21	Committee of the Whole	19	Committee of the Whole
		28	Council		

*Finance Committee, Advisory Planning Commission, Board of Variance and other Committee meetings are held when required.*

*Strikethrough indicates cancelled meetings.*



**“DRAFT”**

# 2023 SCHEDULE OF MEETINGS

## REGULAR COUNCIL AND COMMITTEES

All meetings are held at 6:00 pm at the Coldstream Municipal Hall, 9901 Kalamalka Road, Coldstream, BC, unless otherwise indicated. Council Meetings in Lavington are held at the Lavington Fire Hall, 9739 School Road.

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JANUARY		FEBRUARY		MARCH	
9	Council	6	Committee of the Whole	6	Committee of the Whole
16	Committee of the Whole	13	Council	13	Council
23	Council	21	Committee of the Whole	20	Committee of the Whole
		27	Council	27	Council
APRIL		MAY		JUNE	
3	Committee of the Whole	1	Committee of the Whole	5	Committee of the Whole
11	Council	8	Council	12	Council
17	Committee of the Whole	15	Committee of the Whole	19	Committee of the Whole
24	Council	23	Council	26	Council
JULY		AUGUST		SEPTEMBER	
4	Committee of the Whole	8	Committee of the Whole	5	Committee of the Whole
10	Council	14	Council	11	Council – In Lavington
17	Committee of the Whole	21	Committee of the Whole	18	Committee of the Whole
24	Council	28	Council	25	Council
OCTOBER		NOVEMBER		DECEMBER	
2	Committee of the Whole	6	Committee of the Whole	4	Committee of the Whole
9	Council	13	Council	11	Council
16	Committee of the Whole	20	Committee of the Whole	18	Committee of the Whole
23	Council	27	Council		

*Finance Committee, Advisory Planning Commission, Board of Variance and other Committee meetings are held when required.*



**DISTRICT OF COLDSTREAM**  
**REGULATION FOR POLITICAL SIGNAGE**  
(EXCERPTS FOR CONVENIENCE)

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**Voting signs cannot be located within 100 metres of a voting place on voting days.**

**Voting signs may only be placed during the campaign period starting September 17, 2022 and must be removed 7 days after the day of Election (October 23, 2022)**

**ZONING BYLAW NO. 1726, 2018**

(Excerpted and Summarized for Convenience)

**SCHEDULE 'A' - 200 - Interpretation – Bylaw No. 1726, 2018**

**POLITICAL SIGN** means a sign promoting a political candidate, party, or issue.

**SIGN** means an identification, description, illustration, contrivance, or device visible from a public place that is intended to direct attention to a product, service, place, activity, person, institution, business, or solicitation.

**SIGN AREA** means the area of the sign(s) within a perimeter that forms the outside shape including any frame that forms an integral part of the display.

**SIGN COPY AREA** means the area(s) of the smallest geometric figure(s) that encloses the wording on a sign surface.

**SIGN HEIGHT** means the greatest vertical distance from the average finished ground elevation at the base of the sign to the highest point on the sign

**SCHEDULE 'E' - SIGNAGE – Bylaw No. 1726, 2018**

**GENERAL REGULATIONS**

3 Permitted Signs

- (1) Signs are permitted to be located on a parcel of land only if they advertise a product, service, place, activity, person, institution, or business located on the same parcel.
- (2) Subject to the regulations contained within this Bylaw, the following signs are permitted to be located on any parcel of land:
  - (a) business signs
  - (b) construction signs
  - (c) directional signs
  - (d) government and civic signs
  - (e) home occupation signs
  - (e) bed-and-breakfast signs





# DISTRICT OF COLDSTREAM

## REGULATION FOR POLITICAL SIGNAGE

(EXCERPTS FOR CONVENIENCE)

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- (f) "neighbourhood watch" signs
- (g) political signs**
- (h) real estate signs
- (i) seasonal and holiday signs
- (j) temporary development signs

#### 4 Signs Exempt from Permits

Where such signs are in compliance with the other provisions of this Schedule, the following signs may be installed without a permit issued by the District.

- (a) directional signs
- (b) government and civic signs
- (c) "neighbourhood watch" signs
- (d) political signs**
- (e) real estate signs
- (f) seasonal and holiday signs

#### 5 Prohibited Signs

The following signs on any parcel of land are prohibited:

- (a) animated signs
- (b) billboards
- (c) flashing signs
- (d) off-premise signs
- (e) portable/temporary signs
- (f) roof signs

#### 6 Sign Area

The sign area must not be greater than

- (a) 0.4 m<sup>2</sup> (4.306 sq. ft.) for home occupation and directional signs,
- (b) 0.4 m<sup>2</sup> (4.306 sq. ft.) for a bed-and-breakfast sign,
- (c) 1.0 m<sup>2</sup> (10.76 sq. ft.) for directional signs and for real estate and **political signs** located in a Residential zone,
- (d) 3.0 m<sup>2</sup> (32.29 sq. ft.) for real estate and **political signs** located in other than a Residential zone,
- (e) 3.0 m<sup>2</sup> (32.29 sq. ft.) for farm business identification signs, and
- (f) 6.0 m<sup>2</sup> (64.58 sq. ft.) for construction signs and temporary development signs.



# DISTRICT OF COLDSTREAM

## REGULATION FOR POLITICAL SIGNAGE

(EXCERPTS FOR CONVENIENCE)

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### 7 Number of Signs

- (1) One (1) farm business identification, home occupation, or real estate sign is permitted to be located on a parcel of land.
- (2) One (1) construction sign is permitted on a construction site or project regardless of the number of parcels of land involved.
- (3) One (1) temporary development sign is permitted on a development project site regardless of the number of parcels of land involved except when there is a multi-family or commercial development nested within a larger comprehensive development.

### 8 Illumination

Farm business identification, home occupation, real estate, and **political signs** must not be illuminated.

### 9 Setbacks

- (1) Free-standing signs must be set back from all property lines by at least 1 m (3 ft.-3 in.).
- (2) Despite subsection 9(1), a free-standing sign must not be located within a distance of 6 m (19 ft.-8 in.) from:
  - (a) a lot corner adjacent to the intersection of two public highways; and
  - (b) a lot corner adjacent to a public highway and common to two lots.

### 10 Construction Standards

- (1) Wall signs more than 8 cm (3 in.) thick must
  - (a) be attached to the wall at a height of not less than 2.5 m (8 ft.-2 in.) above the finished grade of any sidewalk or ground surface immediately thereunder, and
  - (b) be not less than 4.5 m (14 ft.-9 in.) above the finished grade of any driveway, lane, or parking space immediately thereunder.
- (2) Projecting signs must
  - (a) be located only within the centre one-third portion of the building façade,
  - (b) not project beyond any wall surface more than 5 cm (2 in.) for each 0.3 m (1 ft.) of building frontage to a maximum projection of 2 m (6 ft.-7 in.),
  - (c) be located at a height of not less than 3 m (9 ft.-10 in.) above the finished grade of any sidewalk or ground surface immediately thereunder and not less than 4.5 m (14 ft.-9 in.) above the finished grade of any driveway, lane, or parking space immediately thereunder, and
  - (d) not encroach on any space immediately above a public roadway.



**DISTRICT OF COLDSTREAM**  
**REGULATION FOR POLITICAL SIGNAGE**  
(EXCERPTS FOR CONVENIENCE)

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- (3) Construction signs and temporary development signs must not have a height exceeding 4.0 m (13 ft.-1 in.).

11 Maintenance

- (1) All signs must be properly maintained.
- (2) Any sign located on a property which becomes vacant and unoccupied for a period of six (6) months, and any sign which pertains to a time, event, or purpose which no longer applies, is deemed to have been abandoned and must be removed by the owner of the land within thirty (30) days of receipt of written notification by the District.

**TRAFFIC AND HIGHWAY REGULATION BYLAW NO. 1549, 2009**

(Excerpted and Summarized for Convenience)

21. SIGNS

- a. No person shall tear down, remove, displace, or in any way interfere with any traffic sign or guidepost erected on any highway by the District of Coldstream, or by any person with approval of the Council.
- b. No person shall erect, place, maintain, or display upon or in view of any highway any unauthorized sign, signal, marking, or device which purports to be or is an imitation of or resembles any traffic control sign or traffic sign, or which hides from view or interferes with the effectiveness of any authorized traffic control device.
- c. No person shall, unless with permission by resolution of the Council, erect, place, maintain, or display on, over or adjacent to any highway any unauthorized sign or other form of advertising.
- d. The Director of Engineering Services may order the alteration, repainting, tearing down or removal of any sign, advertisement or guidepost erected or maintained on or over any highway and in the exercise of this authority no compensation shall be paid to any person for loss or damage resulting from the alteration, repainting, tearing down or removal of any sign, advertisement or guidepost placed upon or over any highway.
- e. The Council may from time to time by resolution designate the location of such signs as the Council deems necessary to identify school speed zones.
- f. The Council may from time to time by resolution designate the location of such signs as the Council deems necessary to identify playground speed zones.
- g. The Council may from time to time by resolution direct that warning and pedestrian signs which in their opinion are deemed advisable be erected.
- h. The Director of Engineering Services or any Peace Officer may erect or place a temporary traffic control device at any time or place, in the interest of public safety.

**DISTRICT OF COLDSTREAM  
2022 GENERAL LOCAL ELECTION  
ELECTION SIGN RESTRICTIONS ACKNOWLEDGEMENT**

Candidates, their representatives, or their elector organization may place election signage in the District of Coldstream in accordance with Zoning Bylaw No. 1726, 2018 and Traffic and Highway Regulation Bylaw No. 1549, 2009.

**I, the undersigned, acknowledge the following:**

1) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

“Election signage” includes any and all promotional materials advertising a candidate or a political party in a federal, provincial, or local government election or position on an issue in an assent vote.

2) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:

- Signage may be placed during the Campaign Period starting September 17, 2022 and must be removed 7 days after the Election day (October 23, 2022)
- Please see the **Regulation for Political Signage** (excerpts from Zoning Bylaw No. 1726, 2018 and Traffic and Highway Regulation Bylaw NO. 1549, 2009) attached to the Nomination Package, for information on:
  - Where you may place signage;
  - Where you may not place signage;
  - Size of the signage;
  - Limits as to the number of signage that may be placed at the same location
- Elections signage shall **NOT**:
  - be unsightly, dilapidated, structurally unsafe, illuminated, a traffic distraction or interfere with the safety of vehicles, cyclists or pedestrians;
  - be permitted to be attached or affixed to parked vehicles or trailers;

- visually obstruct, simulate, or detract from any traffic control signs;
  - be attached to vegetation, municipal structures or property or newspaper boxes;  
and
  - **be located within 100 metres of a voting place on voting days.**
- Election signage may be removed for cause if considered by the CEO as not meeting the requirements of this acknowledgment or ELECTION BYLAW.

3) MAPS – *Voting Locations*

- Coldstream Municipal Hall
- Coldstream Elementary School
- Lavington Elementary School

By signing, I confirm that I am the Candidate or Official Agent as noted, and that I agree to and will abide by the requirements listed above and that I will ensure that the campaign for the Candidate will abide by the same.

Candidate Name: \_\_\_\_\_

Official Agent Name (if applicable): \_\_\_\_\_

Candidate/Agent Signature \_\_\_\_\_

Declared before me at \_\_\_\_\_, BC  
this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Chief Election Officer or  
Deputy Chief Election Officer

2022 LOCAL GENERAL ELECTION  
VOTING PLACES 100M RADIUS

Coldstream Elementary School & Municipal Hall



**2022 LOCAL GENERAL ELECTION  
VOTING PLACES 100M RADIUS**

**Lavington School**

