



# DISTRICT OF COLDSTREAM

## BUILDING PERMITS

### FREQUENTLY ASKED QUESTIONS

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***Effective April 6, 2021, Building Bylaw 1758, 2021 is in effect. This bylaw is located on the District website under Municipal Hall - Bylaws.***

#### **Do I need a building permit?**

This bylaw applies to the design, construction or *occupancy* of new *buildings* or *structures* and the alteration, addition, reconstruction, demolition, removal, relocation or *occupancy* or change of use or *occupancy* of *existing buildings* and *structures*.

#### **What is the timeline for a building permit?**

Building Permit Applications are received in priority sequence on a first come first serve basis. Applications may take upwards of 4-6 weeks depending on volume during busy seasons and whether additional requirements are requested during the review process.

#### **What are Proposed Uses / Building Types?**

Proposed uses may include: Accessory Building, Addition, Deck Addition, Demolition/Moving, Detached Garage Shop, Attached Garage, Detached Garage, Duplex, Mobile Home/Manufactured Home Installation, Multi-Family, Foundation only, Swimming Pool, Renovation, Interior Renovation, Retaining Wall, Single Family Dwelling, Single Family Dwelling with Suite, Utility Building and Wood Stove Installation. *Please contact the Planning Department for additional information on the process.*

#### **What do I need to submit to apply for a simple building permit?**

Please click the "Building Permit Applications for Simple Buildings" link under Building Bylaw 1758, 2021 on the Building Permit page of the District website.

#### **How do I apply for a building permit?**

The Building Permit Application Package is located on the District website under the Community Tab – Building. The Application Information Guide is on Page 2.

#### **Can my Agent/Builder/Contractor apply for a building permit on my behalf as owner?**

Yes. In the application package, there is an Owners Appointment of an Agent form. It is recommended that this form be submitted with the application.

#### **I am a homeowner; can I build my project myself?**

Yes. If there are additional tradespeople working on the project, they can be listed on the last page of the application package.

#### **How much is an application to apply for a building permit?**

Effective April 6, 2021, an application fee of \$50, \$100 or \$150 is required at permit application submission, as per [Miscellaneous Fees and Charges Bylaw No. 1541, 2008](#). Payment options include

cheque, cash or debit. There will also be calculations of fees and charges for the building permit, including construction deposits.