



Coldstream

DISTRICT OF COLDSTREAM

9901 KALAMALKA ROAD, COLDSTREAM, BC V1B 1L6

Phone 250-550-1510 Fax 250-545-4733

Email: info@coldstream.ca Website: www.coldstream.ca

BUSINESS LICENCE APPLICATION

Pursuant to and subject to the provisions of Business Licence Bylaw No. 1021, 1990 and amendments thereto

Business Name (dba*) _____
please print

Address (Mailing) _____ Bus. Phone _____

Postal Code _____ Cell phone _____

Business located at _____ Home phone _____

Type of business _____ Bus. floor area _____

Owner's Name(s) _____
please print No. of employees _____

T.Q. (Trade Qualification # if applicable) _____ Email _____

I / We, _____, hereby make application for a licence in accordance with the particulars as stated above and declare that the above statement is true and correct. I / We undertake that if granted the licence applied for, I / We will comply with each and every obligation contained in all Bylaws and regulations now in force or which may hereafter come into force in the District of Coldstream.

NOTE: The Licence period is from JANUARY 1 to DECEMBER 31 in each year.
No licence fee paid hereunder shall be refunded.

- () HOME OCCUPATION I / We have read and will comply with the Home Occupation regulations (see over)
- () BED & BREAKFAST (see over)

Signature of applicant

Date

FOR OFFICE USE ONLY

Licence No. _____ Intercommunity

Base fee \$ _____ Intercommunity fee: \$ _____

Total Amount due: \$ _____

Fee code _____ Category _____

Classification _____

Resident Business Non-Resident Business

Zoning _____ Roll No. _____

Approvals Required (X)

Zoning _____
signature

Building _____
signature

Fire _____
signature

Health _____
signature

Highways _____
signature

APPROVED REJECTED this _____ day of _____ 20 _____

Licence Inspector

*The Personal Information on this form is collected in accordance with Section 26 of the Freedom of Information and Protection of Privacy Act, RSBC 1996. Any questions regarding this collection should be directed to the Director of Development Services at:
9901 Kalamalka Road, Coldstream, B.C. V1B 1L6, (250)-545-5304*

BUSINESS LICENCE APPLICATION - HOME OCCUPATION REGULATION

Home Occupation is defined in the *District of Coldstream Zoning Bylaw No. 1726, 2018*, and amendments thereto, as "an occupation which is undertaken inside a residential building or accessory residential building or is accessory to an agricultural use which does not alter the residential character of the premises and the character of the residential or rural district where the premises are situated."

A business licence for a "Home Occupation" is subject to regulations of Section 300 of the Zoning Bylaw, referencing relevant excerpts as follows:

A home occupation use shall be permitted in all zones provided that:

1. the use is accessory to an existing residential use; and
2. the use is completely enclosed within a building with no outside storage permitted, except where the use involves horticulture; and
3. there is no indication from the exterior that the premises are being so used except for one (1) home occupation sign permitted pursuant to Schedule 'E' of this bylaw; and
4. under **Section 308.1 Home Occupation, Urban**, the use does not occupy more than **twenty percent (20%)** of the main floor area of any dwelling unit or accessory residential building except that an artist's studio shall occupy not more than **twenty five percent (25%)** of the main floor area of the principal residence whether the artist's studio is located in a separate building or not. For the purposes of this Section an artist's studio shall mean the working area or room of a painter, sculptor, potter, designer, photographer or musician; and
5. notwithstanding the provisions of subsection 4 above, a home occupation shall be permitted under **Section 307.1 Home Occupation, Rural**, to be carried out within an accessory residential building or agricultural building. For properties with farm assessment, a home occupation may use ten percent (10%) of the lot area to a maximum of 500 m² (5,382.0 sq.ft.) for activities associated with the home occupation, as well as for the storage of equipment and material associated with the home occupation; and
6. the home occupation use does not have not more than:
 - a. one (1) "on premise" employee in a *Home Occupation, Urban*; or
 - b. two (2) "on premise" employees in a *Home Occupation, Rural Zone*.

For the purposes of this subsection, an "on premise" employee shall include any person employed in the carrying out of the home occupation other than occupants of the dwelling; and

7. the use does not discharge or emit:
 - a. odorous, toxic or noxious matter or vapour;
 - b. heat, glare or radiation;
 - c. recurrently generated ground vibration;
 - d. noise in excess of ambient noise at the property boundary;
 - e. electrical interference;
 - f. any other health or safety hazard; and
8. the use does not generate traffic that results in the on-street parking of vehicles; and
9. the use does not involve the sale of a commodity on the premises, unless it is produced on the premises; and
10. the use does not include auto body and paint shops or automobile sales, service and repair; and
11. the use does not include community care facilities licenced pursuant to the *Community Care Facility Act* of British Columbia.
12. the use is operated by at least one (1) of the persons designated on the records of the *Kamloops Land Title Office* as the registered owner of the lot. In the case of a rental property, the use is operated by the occupant with the **written permission** from the registered owner.
13. the use has a valid business licence issued under the provisions of the *District of Coldstream Business Licence Bylaw*.
14. off-street parking spaces are provided on the lot on which the home occupation is located, sufficient to meet the following requirements:
 - a. the number of off-street parking spaces that would be required, for the residential use of the subject property under the off-street parking requirements of this bylaw applicable to said use, if no home occupation use was carried on the lot; plus
 - b. three (3) additional off-street parking spaces. These parking spaces shall not be provided within the front yard setback area applicable to the subject property.

Signature of Applicant: _____

Date: _____

A bed-and-breakfast use is subject to the regulations of Section 2.9 of the *Business Licence Bylaw No. 1021, 1990*, and amendments thereto, as follows:

Every person carrying on the business of or operating a bed and breakfast shall:

- a. Supply the Licence Inspector with the number of bedrooms intended for the operation.
- b. Keep the records of all patrons, including dates of arrival and departure.
- c. Post the daily rate of charge at an easily visible location within the business premises.
- d. Request an inspection of the business premises at the time the licence application is made.

Signature of Applicant: _____

Date: _____