



DISTRICT OF COLDSTREAM MUNICIPAL POLICY

Title	MATTERS TO BE REFERRED TO THE ADVISORY PLANNING COMMISSION		
Purpose of Policy	To establish policy regarding which matters will be referred to the Advisory Planning Commission for advice to Council		
Approved By	Regular Meeting of Council	Date	May 27, 2013
Supersedes	PLD024	Prepared by	Planning Technician
POLICY STATEMENT		This policy is subject to any specific provision of the <i>Local Government Act</i> and the <i>Community Charter</i> , or other relevant legislation or Union Agreement.	

Pursuant to Section 898, the *Local Government Act* provides that Council may by bylaw establish an Advisory Planning Commission to advise Council on all matters respecting land use, community planning or proposed bylaws and permits under Divisions 2, 7, 9, and 11, of Part 26 of the *Local Government Act*;

Whereas Council has established an Advisory Planning Commission:

1. The following matters shall be referred to the Advisory Planning Commission for advice to Council:
 - a. Official Community Plan Review
 - b. Official Community Plan Amendments
 - c. Zoning Bylaw Review
 - d. Zoning Bylaw Amendments, which involve more than one property
 - e. Form and Character Development Permits (e.g. Industrial, Multiple Family, Seniors Housing, Commercial)

2. When directed by Council, the following matters shall be referred to the Advisory Planning Commission for advice to Council:
 - a. Agricultural Land Reserve Exclusions, Subdivisions, and Non-Farm Use
 - b. Heritage Revitalization Agreements
 - c. Amendments to, or preparation of, Neighbourhood or Area Plans
 - d. Amendments to, or preparation of, Strategic Plans
 - e. Amendments to, or preparation of, other land use-related bylaws and policies
 - f. Any other planning related matter.

3. Unless directed by Council, the following matters shall not be referred to the Advisory Planning Commission for advice to Council:
 - a. Technical Development Permits (e.g. Residential, Environmentally Sensitive, Watercourse, Farmland Protection)
 - b. Zoning Bylaw Amendments, which involve only one property
 - c. Temporary Use Permits
 - d. Development Variance Permits
4. Staff shall provide the Advisory Planning Commission with a complete staff report, including a recommendation, to assist with the review of the matter being referred to the Commission.
5. With respect to planning matters being referred to the Advisory Planning Commission in accordance with Section 1 of this Policy, staff shall provide timely notification to Council that the matter has been referred to the Commission.

