

Schedule 'A' – Coldstream Community Hall Rental Schedule

	Full Day (11+ hours)	Hourly 6-11 hours	Hourly 2-5 hours	Damage Deposit	Tables & Chairs	Kitchen
Coldstream Community Hall Rental Rates						
Friday to Sunday and Statutory Holiday (Prime)						
Coldstream (F,S,S) - Main Hall – Community Use	\$ 1,130	\$ 100	\$ 110	\$ 500	Included	\$ 50 extra
Coldstream (F,S,S) - Main Hall – Commercial	\$ 1,340	\$ 120	\$ 132	\$ 500	Included	\$ 50 extra
Coldstream (F,S,S) - Meeting Room – Community Use	\$ 250	\$ 23.33	\$ 30	\$ 200	Included	\$ 50 extra
Coldstream (F,S,S) - Meeting Room - Commercial	\$ 325	\$ 30.33	\$ 37.50	\$ 200	Included	\$ 50 extra
Coldstream (F,S,S) – ¾ Hall – Community	\$ 904	\$ 80	\$ 88	\$ 400	Included	\$50 extra
Coldstream (F, S, S) – ¾ Hall Commercial	\$ 1,072	\$ 96	\$ 105.60	\$ 400	Included	\$50 extra
Monday to Thursday (Non-Prime)						
Coldstream (M-R) - Main Hall – Community Use	\$ 905	\$ 80	\$ 87.50	\$ 500	Included	\$ 50 extra
Coldstream (M-R) - Main Hall – Commercial	\$ 1,072	\$ 96	\$ 105.50	\$ 500	Included	\$ 50 extra
Coldstream (M-R) - Meeting Room – Community Use	\$ 175	\$ 16.33	\$ 21	\$ 200	Included	\$ 50 extra
Coldstream (M-R) - Meeting Room - Commercial	\$ 228	\$ 21.17	\$ 27.50	\$ 200	Included	\$ 50 extra
Coldstream (M-R) – 3/4 Hall - Community	\$ 724	\$ 64	\$ 70	\$ 400	Included	\$ 50 extra
Coldstream (M-R) – ¾ Hall - Commercial	\$ 857.60	\$ 76.80	\$ 87.40	\$ 400	Included	\$ 50 extra

NOTE:

1. Full day is up to 16 hours from 8:00am until 12:00am
2. Copyright Board of Canada license fees, if applicable, charged at cost.
3. All rates are before applicable tax and exclude user insurance.

Rate Use Category:

A. Community use:

- Adult
 - Local community benefit activities, Winter Carnival events, community concerts, Okanagan Symphony, wedding receptions, “closed” functions, religious events. This category applies to all local groups, clubs, etc. whose event is closed to their members only.
- Private
 - Invited guests that include friends and family.
- Youth
 - This category applies to any youth group where 80% of the participants are 18 years of age and under.

B. Commercial use:

- An event hosted for the purpose of business operation including promotion, advertising, training, customer appreciation or brand development.
- Retain/service (direct or indirect) sales requires a valid business license for the event.

Kitchen

The Kitchen fee noted in the District of Coldstream Community Hall Rental Schedule provides access to the kitchen and cutlery (cups, plates, flatware, etc.) and coffee and tea service equipment.

Blackout Period for 2-Hour Rentals of the Main Hall, ¾ Hall and Meeting Room

During prime time, there will be no 2-hour rentals permitted of the main hall and no advanced booking of the ¾ hall or meeting room. The District's CAO or designate may waive this rental exemption at their discretion (e.g.: short notice events with no previous booking).

Insurance

Facility users require proof of minimum \$2,000,000 insurance naming the District of Coldstream as an additional insured, plus any other insured or waivers as deemed necessary by the District's Community Facilities Manager, Chief Administrative Officer or designate.

Cleaning

Additional cleaning will be at the Districts' discretion and charged at cost plus 25% or \$50 per hour, whichever is greater. Minimum ½ hour chargeable increments. Charges for damage or lost property will be at replacement cost (for similar property) plus 15%. Any charges will first be deducted from the rental deposit held by the District.

Discounts

A 20% discount will be applied for non-prime bookings of 8 days or more booked at the same time.