

District of Coldstream

Long Range Planning Committee

Terms of Reference

1. COMMITTEE PURPOSE AND TYPE

The Long Range Planning Committee is a Standing Committee of Council. The purpose of this Committee is to assist Council by:

- a. receiving information, advice and recommendations;
- b. making recommendations to Council for their consideration; and
- c. implementing decisions of Council;

on bylaw, policy and procedural amendments stemming from changes to legislation governing community planning enacted by the Province of British Columbia.

The Committee will consider the following:

Zoning Bylaw

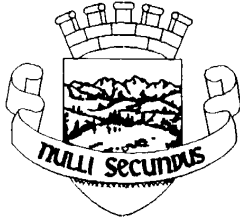
- Develop a new Zoning Bylaw to replace Bylaw 1726, 2018, which complies with the requirements of the *Local Government Act* as amended by Bill 44.
- Review and amend Zoning Designations on properties.
- Adopt bylaw prior to June 30, 2024.

Official Community Plan

- Develop a new Official Community Plan to replace Bylaw 1673, 2015, which complies with the requirements of the Local Government Act as amended.
- Engage in consultation process that meets or exceeds requirements in the Local Government Act.
- Where possible, incorporate comments received during the North Kalamalka planning process into neighbourhood level planning in OCP.

Infrastructure and Infrastructure Funding

- Discuss infrastructure plans and financing in the context of new requirements of Bill 46
- Make recommendations to Council or Finance Committee on project financing and timing.



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Community Amenities

- Discuss Community Amenity Planning processes
- Discuss the possibility of Community Amenity bylaws

Public Communications and Engagement

- Maintain ongoing public communications through website, social media and community newsletter channels

The Committee may also consider other matters relating to Provincial Planning Legislation and its impacts on Coldstream as required.

2. MEMBERSHIP

The Committee will be comprised of all members of Council with the Mayor serving as the Chair of the Committee. All members of Council will have voting privileges.

The Director of Development Services will be the Staff Liaison for the Committee.

3. OPERATIONS AND FUNCTIONS OF THE COMMITTEE

a. Agenda Order

The agenda will be determined by the Committee Chair.

b. Meeting Schedule

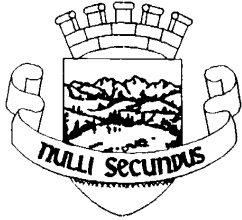
The Committee will meet on an as-needed basis at the District of Coldstream Municipal Hall.

c. Rules of Procedure

Meetings shall be conducted in accordance with the rules set out in the *District of Coldstream Procedure Bylaw* and the *Community Charter*.

d. Quorum

Quorum shall be the majority of voting members (4). Where there is no quorum after 15 minutes, the Recording Secretary shall make note of those present, those absent, the date, and the time at which the meeting was declared closed.



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d. Term

The term of the Long Range Planning Committee shall expire the end September in the year of a local general election, unless terminated earlier at the discretion of the Council.