



**DISTRICT OF COLDSTREAM**  
 9901 KALAMALKA ROAD, COLDSTREAM, BC V1B 1L6  
 Phone 250-545-5304 Fax 250-545-4733  
 Email: planner@coldstream.ca Website: www.coldstream.ca

## APPLICATION FOR MOBILE FOOD BUSINESS

<u>APPLICANT INFORMATION</u>	
Date of Application:	_____
Representative Contact Name:	_____
Business or Non-Profit Name:	_____
Business Address:	_____
Mailing Address:	_____ Postal Code: _____
Phone:	_____ Cell: _____
Email:	_____

<u>APPLICATION INFORMATION</u>	
Park/Property Address requested: _____	
Number of parking stalls required: _____	
Is this an Annual Renewal Application? <input type="checkbox"/> yes <input type="checkbox"/> no	
Dates Requested	Times Requested (between 7am and dusk)
From: _____ To: _____	From: _____ To: _____
From: _____ To: _____	From: _____ To: _____
From: _____ To: _____	From: _____ To: _____
From: _____ To: _____	From: _____ To: _____
Description of mobile food business: (food & beverages for sale, how these are distributed, type of mobile unit, how much space is needed).	
Describe how you will ensure litter is properly picked up and disposed of.	

The Personal Information on this form is collected in accordance with Section 26 of the Freedom of Information and Protection of Privacy Act, RSBC 1996. Any questions regarding this collection should be directed to the Director of Development Services at:  
 9901 Kalamalka Road, Coldstream, B.C. V1B 1L6, (250)-545-5304

# APPLICATION FOR MOBILE FOOD BUSINESS

<b>REQUIRED DOCUMENTATION CHECKLIST</b>	
<input type="checkbox"/>	Valid District of Coldstream Business License
<input type="checkbox"/>	Licence area site plan showing specifications on the location of the mobile business unit and any accessories (signs if permitted, tables, chairs, flower baskets, umbrellas, awnings, garbage and recycle receptacles etc.)
<input type="checkbox"/>	Photo of the mobile unit to be used
<input type="checkbox"/>	Payment of the Licence fees in accordance with the District's Fees and Charges Bylaw
<input type="checkbox"/>	Written permission from the owner of the property on with the mobile food business will be operating (if applicable)
<input type="checkbox"/>	Proof of liability insurance coverage with minimum \$2,000,000 and comprehensive general liability, cross liability clause, showing District of Coldstream as an additional insured -coverage cannot be cancelled
<input type="checkbox"/>	Proof of motor vehicle insurance (if applicable)
<input type="checkbox"/>	Interior Health Authority approval
<input type="checkbox"/>	BC Safety Authority approval for electrical equipment/systems and natural gas/propane appliances/systems (if applicable)
<input type="checkbox"/>	Compliance for any mobile food structure with fire safety standards for commercial cooking operations set by National Fire Protection Association (NFPA 96 (if applicable)
<input type="checkbox"/>	Compliance for any tents with flame test standards for textiles and films set by the National Fire Protection Association NFPA 705 (if applicable)
<input type="checkbox"/>	Discharge management plan that describes how and where fats, oils and grease will be disposed of (if applicable)
<input type="checkbox"/>	I have read Municipal Policy No. PLD36 Mobile Businesses and Farmers' Markets on District Property (see attached)
<b>MOBILE VENDOR FEES, PER CALENDAR YEAR (50% off all fees after August 1<sup>st</sup>)</b>	
<input type="checkbox"/>	Basic Business Licence \$60.00
<input type="checkbox"/>	Mobile Vending Rental Fee: \$300.00
<input type="checkbox"/>	Coldstream Station location Premium: <input type="checkbox"/> \$500.00 (w/ power) <input type="checkbox"/> \$300 (no power)
<b>TOTAL FEES OWING: \$ _____ Payment options include a cheque, cash or debit</b>	
*NOTE: Non-Profit organizations who are registered under the "Society Act" shall be <b>exempt</b> from acquiring a Business Licence.	
This Checklist must be completed in full and submitted with your Application for Mobile Food Business Dated: _____ Signed by: _____ Representative	

PLEASE ALSO SEE *BUSINESS LICENCE BYLAW NO. 2021, 1990* – FOR MOBILE BUSINESS REGULATIONS

<b>OFFICE USE ONLY</b>		
<b>Business Licence No:</b>	<b>Approved by:</b>	<b>Date:</b>
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